

**Carlisle Housing Authority**  
Meeting Minutes  
October 15, 2013

**Present:** Alan Lehotsky, Chair; James Bohn; W. Randall Brown; Carolyn Ing. **Absent:** Steven Pearlman, and Elizabeth DeMille Barnett, Housing Coordinator.

1. **Meeting called to order** at 7:35 p.m.
2. **Approval of Minutes.** W. Randall Brown made a motion and Carolyn Ing seconded the motion to approve the September 24, 2013 Minutes. All present aye, the motion passed.
3. **Old Business**
  - A. **NOAH Benfield**
    - i. **Project update** Alan Lehotsky reported that siding is on most of the building and that the preliminary paving also is in progress. He noted that discussions continue on the requirements for fire safety equipment and protection and developer costs. NOAH is planning to have a model unit available for viewing by mid-November.
    - ii. Benfield Farms construction site visit. Planning is still in progress.
  - B. **Carlisle Affordable Housing Trust (CAHT) Master Plan Design Services for 338 Bedford Road Property Update.** Ms. Ing reported that the first charrette had been held the previous Wednesday (October 9<sup>th</sup>). Following a 338 Bedford Road site visit, at the first charrette, the board representative attendees had been divided into two groups, to address the preliminary 338 Bedford Road Master Plan components.
  - C. **Long Ridge Road Chapter 40B.** Jeffrey Brem's Long Ridge Road mixed-income homeowner presentation given at the last meeting was discussed within the context of the upcoming Board of Selectmen discussion and decision as to whether or not to accept Mr. Brem's proposal to the Town, that the Town and he file a joint Department of Housing and Community Development Local Initiative Program (LIP) application for the Long Ridge Road project. James Bohn made a motion that the Carlisle Housing Authority supporting Mr. Brem's proposal to apply jointly for the LIP project, awaiting the input from Steven Pearlman. Ms. Ing seconded the motion. Three aye, one opposed and one absent, the motion passed.
3. **New Business**
  - A. **338 Bedford Road Department of Development Services Group Home.** Given local need, the need to make progress toward the Town's Housing Production goals, and the recent Chapter 40B pressures, Mr. Lehotsky made a proposal that the Housing Authority speak to the Affordable Housing Trust

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about beginning work on a ground lease Request for Proposal for a two DDS group homes. Consensus of the meeting supported this proposal.

**4. Next Meeting Dates:** Monday, October 28, 2013.

**5. Meeting adjourned** at 8:12 p.m. Motion by Ms. Ing, seconded by W.Randall Brown, motion passed unanimously.

Respectfully submitted by Carolyn Ing, Secretary